

April Vacation Care 2019

St Nicholas OOSH Shortland

Vacation Care Booking Form

All enrolments for Vacation Care are accepted under the following conditions. We aim to maintain the safety and security of your child and his/her belongings, and also ensure that a healthy balance of outdoor and indoor activities is achieved. In order to enrol your child/ren, please read the following information and sign to indicate your understanding and acceptance of the conditions described.

☐ I give permission for my child/ren attending Vacation Care on the following days **(please tick boxes of days your child/ren are attending)** to attend the all the day's activities.

☐ I agree to have my child/ren arrive and signed into the centre by the indicated time specified for excursions. I understand that if I fail to do so, staff are not able to wait for my child/ren and I put my child's attendance for the day in jeopardy and risk my child/ren being marked absent for the day.

☐ I understand that my child must have enclosed shoes, hat, morning tea, lunch and drink bottle on all days.

	Date	Provider/Venue Information & Mode of Transport	Additional Information
<input type="checkbox"/>	Monday 15th April Wonder Park (Excursion) STEM Activities (Incursion)	Event Cinema Glendale https://www.eventcinemas.com.au/Cinema/Glendale#G+ Travel by Taxi	Children arrive by 9.30am Excursion from to 10.00am – 1.00pm Exact movie showing time to be confirmed.
<input type="checkbox"/>	Tuesday 16th April Come dressed in your favourite color/s plus create your own sand art (Incursions)		
<input type="checkbox"/>	Wednesday 17th April Build you own bunny plus Easter Craft (Incursion)		
<input type="checkbox"/>	Thursday 18th April Easter Workshop and Fun – inclusive of an Easter Egg Hunt (Incursion)		
<input type="checkbox"/>	Friday 19th April Good Friday Service Closed		

April Vacation Care 2019

	Date	Provider/Venue Information & Mode of Transport	Additional Information
<input type="checkbox"/>	Monday 22nd April Easter Monday Service Closed		
<input type="checkbox"/>	Tuesday 23rd April 9D Cinema (Excursion)	www.facebook.com/9dmobilecinema www.youtube.com/channel/ Travel by Diggers Shuttle Bus Activity at St Nicholas OOSH Chisholm located at St Aloysius School Chisholm- 24 Heritage Drive Chisholm	Children arrive by 8.45am Excursion from 9.00am to 2.30pm
<input type="checkbox"/>	Wednesday 24th April Amusement Park Mayhem – Lego Building (Incursion)	Bricks4kidz.com.au/NSW- LakeMacquarie	
<input type="checkbox"/>	Thursday 25th April Anzac Day Service Closed		
<input type="checkbox"/>	Friday 26th April Oakvale Wildlife Farm (Excursion)	https://oakvalewildlife.com.au/ Travel by Diggers Shuttle Bus Activity at Oakvale Wildlife Park, 3 Oakvale Drive, Salt Ash	Children arrive by 9.00am Excursion from 9.30am to 3.30pm

MEDICAL CARE

At all times during Vacation Care (including excursions), a staff member will be present who has first aid training. I understand that staff will provide medical care as required, including calling for an ambulance if required. I understand I will be responsible for payment of all medical expenses incurred on behalf of my child, including the cost of an ambulance.

I give permission for my child/ren to participate in the activities in which I have booked and I hereby agree that I have read the information above and agree to the conditions listed.

Children's Names

1) _____

2) _____

3) _____

4) _____

Parent/Guardian

Name: _____

Signature: _____

Date: _____

April Vacation Care 2019

CENTRE INFORMATION

St Nicholas OOSH Shortland
15 Lovell Parade Shortland

Nominated Supervisor – Christine Hawkins-Power

☎ **0447 288 040**

✉ Shortland@stnicholasoosh.org.au

Operating Hours

April School Holidays: 15th – 29th April 2019

6.30am to 6:00pm Monday to Friday

We will be closed for the Public Holidays on the 19th, 22nd and 25th of April.

WHAT TO BRING

Please bring daily (In Centre, Incursion, Excursion)

- Morning tea and lunch (unless stated otherwise)
- Enclosed shoes
- Hat
- Rain coat
- Comfortable sun safe clothing

Extra Reminders for Excursions

- Children need to bring a backpack to carry on excursions. Plastic bags and handbags are not suitable.
- Please do not supply your children with money. Children will not be able to make purchases during excursions.

Please do not bring

- Expensive toys
- Electronic devices may not be used at the Centre (unless specifically requested as part of the program)

** The centre will not take responsibility for broken, damaged or lost items.*

OTHER INFORMATION

Safety Checks & Risk Assessments

Safety checks and risk assessments are completed by Centre staff for all excursions, incursions and major activities undertaken at the Service. This enables staff to be aware of the potential risks, help minimise risk and develop strategies to care for the children.

Policies & Procedures

Our Policies and Procedures for Vacation Care remain consistent with our Before and After School Care Service (i.e. Supervision, Communication, Sun Safety, Medication, etc). These Policies and Procedures are available to you on our sign in table.

Photography & Video

Photos and video footage of children (with signed authorisation forms) participating in activities may be taken by staff over the Vacation Care period. This material may be used for our newsletters, notice boards, our website, and other promotional use for the Service.

THE CENTRE PROVIDES

- Breakfast daily until 8:30am
- Light afternoon tea and fruit platter
- Lunch if indicated in program
- 50+ sun block applied throughout the day

FEES & PAYMENT INFORMATION

Daily Vacation Care Fee - \$60.00

Vacation Care Fees will be charged via weekly direct debit (Debit Success).

Please ensure that your details are up to date to avoid any late fees and extra charges.

April Vacation Care 2019

PERMISSION FORMS

Provide a completed and signed **Vacation Care Permission Form** to the centre by **Monday 8th April** to confirm your bookings.

VACATION CARE PROGRAM

Vacation care days can either be:
In Service days where all activities are run by centre staff
Incursion days where activities are run by visitors
Excursion days where we take the children to a venue either by hire bus or public transport. Children will be provided with fluorescent vests and wristbands detailing the Centre's name and mobile phone, which must be worn during the excursion.

Please refer to the **Vacation Care Permission form** (last 2 pages of this document) for important details on locations, activities and departure times for excursions.

** No fees will be refunded for non-attendance.*

Child:Staff Ratios

In Service Activities and Incursions	15:1
Incursions	15:1
Excursions	8:1

MEALS AND DIETARY NEEDS

Vacation Care days are jam packed with activities and can be quite long for the children, so please ensure that you are providing them with **enough food to get them through the whole day.**

Children with additional dietary requirements must have a Diet Form filled out prior to starting.

Please be aware that children with severe nut allergies attend the service during Vacation Care. Parents, please ensure that no packed food contains nuts (this includes peanut butter, Nutella etc.)